

Chichester District Council

ACTION: URGENT DECISION

SUBJECT: Electric vehicle charging installation in CDC car parks

FROM: Simon Ballard, Environment Protection Manager

DATE: 25th July 2019

Cabinet resolved on 1st December 2015:

- (1) That up to two bids be made to The Office for Low Emission Vehicles (OLEV) to enable the installation of electric vehicle charging points (EVCPs) in selected District Council owned car parks, as set out in the Appendix subject to reasonable adjustments by the Head of Housing and Environment Services in consultation with the Cabinet Member for Environment.
- (2) That a 25% match fund budget for the bid(s) to OLEV to a maximum of £45,000 be approved, funded from the car parks budget.
- (3) That the Head of Commercial Services be authorised to give appropriate notice of any revised charges pursuant to the Off-street Parking Places (Consolidation) Order 2015 (or to the relevant Parking Places Order at the time) and the Road Traffic Act 1984, to include limiting the time appropriate to the relevant charging period where possible.
- (4) Should for any reason the grant bid not be successful, or if only a partial award is made, then the Head of Housing and Environment Services is authorised, following consultation with the Cabinet Member for Environment, to utilise the approved funding in appropriate locations to deliver a reduced scheme.

Since the Cabinet resolution CDC officers have:

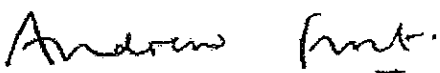
- Agreed a variation in the Cabinet resolved installation locations and in the power-rating of some of the nine electric vehicle charge points (see Appendix 1 for the agreed scheme). The minor variation was signed off by the previous Cabinet Member for the Environment and Andrew Frost (Director of Planning and Environment).
- Let a tender via a Framework Agreement (central Southern Regional Framework, contract award notice 2018/S 052-115066) for the implementation of the above Cabinet resolution varied as described above. The tender is in compliance with Contract Standing Orders and demonstrates 'best value'.
- Formed an initial relationship with the successful tender provider 'Joju' for the provision, installation and back-office functions for the electric vehicle charge-points.

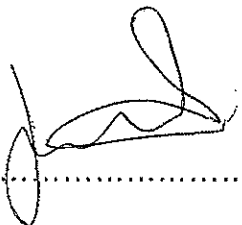
- More recently CDC has bid for and been offered a grant of £52,500 (19-07-2019) by the Office of Low Emission Vehicles. The grant is subject to acceptance by CDC and it is not clear that officers have authority to accept and spend the grant monies.

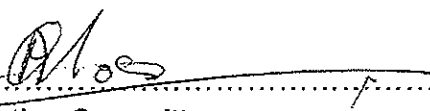
The total capital cost of the proposed install is £82,482 (this includes an install location that does not attract grant monies). CDC has attracted grant of £52,500 and so the capital sum to match the OLEV grant is £29,982.

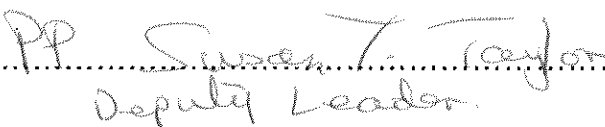
The OLEV grant offer stipulates that the grant award must be accepted by 29th July 2019 and that the monies must be spent by 30th January 2020. The grant is claimable retrospective of CDC spend. CDC has no Cabinet meeting in August 2019 and given the tight timelines to deliver this project awaiting a Cabinet decision in September poses risk to CDC's ability to reclaim the grant. As such an urgent cabinet decision is sought to enable the grant to be claimed and accepted – and – for the grant to be spent.

Signatures;

Andrew Frost: 
 Director Environment and Planning

John Ward: 
 S151 Officer

Cllr Adrian Moss: 
 Chair of Overview and Scrutiny Committee

Cllr Eileen Lintill: 
 Cabinet Leader